PALM BEACH COMMUNITY COLLEGE

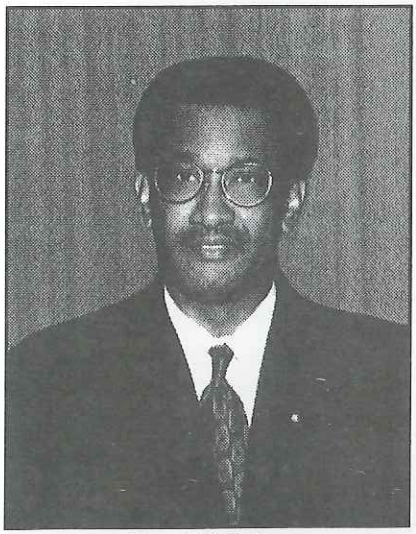
PERSPECTIVES

Volume VII, Number 5 June 12, 1997

GOVERNOR CHILES HONORS DOLLY AND HOMER HAND

Pictured L-R are First Lady Rhea Chiles, Gov. Lawton Chiles, Dolly Hand and Homer Hand. Palm Beach Community College Trustee Homer Hand and his wife, Dolly, are known for their big hearts, and because of this, Gov. Lawton Chiles appropriately named them recipients of the Heartland Award. The award, which recognizes "people who exemplify long-term commitment and service to communities," was presented by Chiles at a luncheon held May 22 at PBCC's Glades Campus.

In addition to being longtime trustees, both Dolly and Homer are active College supporters. Dolly joined the PBCC Board in 1973 and served with distinction for 16 years. Presently, Homer is a member of the Board, a post he assumed in 1989. Throughout the years, their philanthropy has aided a number of community-based efforts, particularly in the area of education where they have provided scholarship assistance to scores of deserving students. The Hands were also instrumental in the creation of the Glades Campus and the Dolly Hand Cultural Arts Center—the only performing arts facility to serve residents of the western communities.



Dennis P. Gallon

PRESIDENT'S NOTES

The Palm Beach Community College District Board held its regular monthly meeting June 10 at Central Campus.

In presentations before the Board, PBCC Interim President G. Tony Tate thanked the Board for the opportunity to serve as interim president, and he gave a report on achievements during the past seven months.

Trustees approved a three-year contract for newly appointed PBCC President Dennis P. Gallon. He will begin his duties effective July 14, 1997 at an annual salary of $125,000.

Several accomplishments of students, faculty, staff and administrators were enumerated. Through non-teaching position eliminations, nearly $2 million has been redirected to fund 10 new full-time teaching positions and a multitude of technology needs. The Workforce Development Institute and Enrollment Management Office are ready to be implemented. The presidential-search process has been completed, and the College now has a new president, Dr. Dennis P. Gallon.

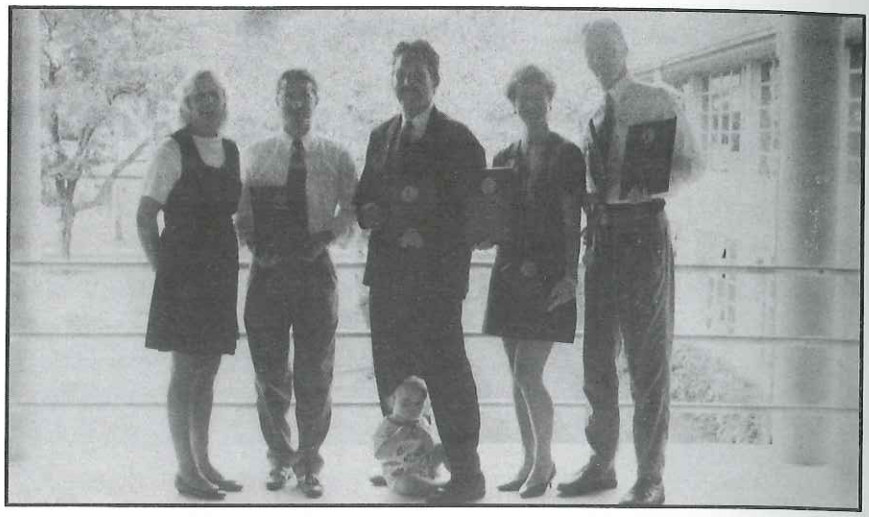
Continued

PRESIDENT'S NOTES Cont'd

Tate also outlined a partial list of remaining activities requiring action including the continued need to create an atmosphere of oneness as a Collegewide organization rather than as four separate campuses and a district organization--each acting as a separate college rather than as Palm Beach Community College. In addition, a renewed focus on the important role played by the faculty at Palm Beach Community College needs to be reflected in College planning and operations.

In other presentations, Coordinator of Marketing and Governmental Relations Robert Cole, Eissey Campus Dean of Student Services Patti Anderson and Central Campus Interim Provost John Schmiederer gave a report on enrollment management. The Board supported the enrollment management proposal and asked the committee what the trustees could do to further ensure the advancement of this Collegewide initiative. Viewing the enrollment management effort as integral to the College, the Board underscored its importance and gave a strong endorsement to its immediate implementation. Presently, the Enrollment Management Center is located on the Central Campus in Room CE 203, and occupancy is projected for late June. A toll free countywide phone line has been dedicated to the Enrollment Management Center and will field calls from potential PBCC students.

Additionally, a blueprint for computer-programmed prerequisites has been accomplished, and prerequisite checking will occur during the 1997/98 second term. The identification of classes that experience high withdrawal/failure rate have been identified, and supplemental instruction (SI) has been targeted as a strategy to improve retention. Development of an inquiry database and student-tracking system is also being studied for acquisition and implementation.



Pictured L-R are Central Campus Senior Instructor/DECA adviser Susan Thompson and four students who participated in DECA competition: Juan Montoya, Scott Hart, Lynn Clarke and Ken Ryan.

Two students representing Delta Epsilon Chi, the Central Campus chapter of DECA, earned honors at the 36th National Career Development Conference in Anaheim, CA. Placing in the top 10 were Ken Ryan, Restaurant and Food Service Marketing/Management, and Wally Remaley, Hospitality Marketing/Management.

Other student participants included Rusty Wallraff and Tom Noonan. Additionally, Autumn Brymer served as Southern Region vice president.

The creation of a common course schedule is complete, and a combined catalogue-student handbook is on track for '98/99 publication. In addition, the coordination of college marketing mediums is under way.

Cole also gave an update on the 1997 legislative session, which proved to be an exceptional year for Palm Beach Community College.

In legislative actions directly impacting PBCC, the College was given the authority to retain $6.5 million in funds originally earmarked for the proposed Eissey Campus Gymnasium. These funds will now be used for general renovation and remodeling purposes. Moreover, PBCC received another $2,198,985 for additional renovation and repair costs, and was given an additional $1,625,960 for its operating budget.

In another presentation before the Board, Central Campus Senior Instructor and Distributive Education Clubs of America (DECA) adviser Susan Thompson reported on the results of recent state and national DECA competition and introduced four student participants: Juan Montoya, Scott Hart, Lynn Clarke and Ken Ryan.

In other business, student fees were increased to the maximum allowed by state law. As a result of this action, PBCC's tuition, for most courses, is now $41.50 per credit hour for in-state students and $154.48 per credit hour for out-of-state students.

Trustees also approved the 1997-98 annual operating budget of $47,170,206. Included in the total are salaries, $35,399,580; current expenses, $8,979,518; capital outlay, $1,866,202; and contingency, $924,906.

Also, the annual contract for copy machine maintenance was awarded to the lowest bidder, with PBCC Board Chair J. Max Davis abstaining from the vote.

There will be no trustees meeting in July. The next meeting of the PBCC Board is scheduled for Wednesday, August 13, 5:30 p.m. at Central Campus, Conference Room C.

PBCC, UNION REACH AGREEMENT

The Palm Beach Community adminstrative team and College faculty union representatives have agreed to a contract for the 1997-98 year. The agreement, reached after only two collective bargaining sessions, gives all unit personnel a four percent general increase in pay which will be added to each member's base contractual salary. Additionally, four percent will also be added to the minimum and maximum of each academic rank by contract length. Also, the four percent increase will be added to compensation rates applicable to noncredit classes, overload rates, substitute pay and program leaders.

In addition to the pay hike, the agreement includes an in-range increase of up to the following amounts for unit members who were recommended for an increase and worked the majority of days in the 1996-97 contract year:

168 day contractual personnel, $1,591; 198 day contractual personnel, $1,875; 210 day contractual personnel, $1,988; and 228 day or 12 month contractual personnel, $2,159.

Faculty members promoted to another academic rank will receive the following additional compensation:

168 day positions, $1,018; 198 day positions, $1,200; 210 day positions, $1,273; and 228 day or 12 month positions, $1,382.

The contract, approved by trustees on June 10, must now be ratified by the United Faculty of PBCC. The salary increases will be effective with the first pay period of the 1997-98 year following ratification of the collective bargaining agreement.

NON-UNIT EMPLOYEES GIVEN INCREASE

At the June 10 meeting of the PBCC Board, trustees approved a recommendation granting a four percent general increase to all non-unit College employees effective July 1, 1997.

In addition, an increase of four percent is to be added to the minimums and maximums of salary ranges for non-unit personnel effective July 1, 1997.

There also will be an additional increase of two percent effective July 1, 1997 to full-time employees who are not at the maximum of their salary range, providing they were recommended for an in-range increase on their last annual evaluation form and worked or were paid for the majority of days during the past fiscal year.

ADMINISTRATIVE NOTES

At the end of the drop and add period, the Collegewide totals for credit and non-credit enrollment were up for summer term A, with an increase of 2.93 percent in headcount and 4.38 percent in student semester hours, when compared with the enrollment for the prior year's summer term A. Registration for summer term B ends on June 26, and classes begin on June 30. Also, registration for fall term is ongoing.

...Chuck Zettler

Due to fiscal year-end processing, it will be necessary to close registration at noon on June 30.

...Chuck Zettler

The PBCC Lake Worth Campus Theatre Program received a Superior Play Award from the Florida Community College Theatre Festival for its production of *Keely and Du*. Additionally, student actors Judith Angeles, Sandi Garner and Tara Sanders received Outstanding Achievement Awards for individual performances.

...Richard Holcomb

EVENTS

Underwater Mardi Gras, featuring paintings of marine life by artist Janeen Mason, will be on display July 2-31 at the Central Campus Harold C. Manor Library's second floor gallery. Summer library hours are 7:30 a.m.-8 p.m., Monday through Thursday. The exhibit is open to the public at no charge. Call 439-8114 for more information.

The *Palm Beach Chamber Music Festival* is being presented at the Eissey Campus Theatre, July 19, 26 and August 2, 8 p.m. Single tickets are $12, $10 for students and seniors. A three-concert subscription is also available at $30, $25 for students and seniors. The event is co-sponsored by PBCC. For tickets to the music festival, call (561) 369-0808 or 1-800-330-6874.

POSITION VACANCIES

COORDINATOR, CRIMINAL JUSTICE INSTITUTE

(Central Campus.) Full-time position. Bachelor's degree, eligibility to obtain CJSTC Instructor Certification and two years law enforcement or corrections experience required. Supervisory or managerial experience with knowledge of CJSTC policies and procedures preferred. Good communication skills also necessary. Application closing date is June 30, 1997. Minimum compensation $33,350/year.

PROGRAM SPECIALIST

(Central Campus/Continuing Studies.) Full-time position. Bachelor's degree required, preferably in allied health or nursing. Experience in assessment and development of continuing education or training programs also required. Two years of occupational experience and training experience at the post-secondary level preferred. Application closing date is June 26, 1997. Minimum compensation $28,757/ year.

COLLEGE RELATIONS AND MARKETING SPECIALIST

(Central Campus/College Relations.) Full-time position with normal work schedule of 8 a.m.-5 p.m., Monday-Friday. Bachelor's degree in journalism/communications with two years of news writing and/or marketing background

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VACANCIES *Cont'd*

required. Must have excellent writing, grammar, punctuation, spelling and proofreading skills. Computer skills with WordPerfect experience, preferably 6.1, also necessary. Minimum compensation $23,027/year.

SECRETARY TO THE PRESIDENT

(College District.) Full-time position with normal work schedule of 8 a.m.-5 p.m., Monday-Friday. Minimum of six years of responsible office experience, keyboard/typing at 55 WPM required. Strong computer skills also required. Minimum compensation $27,372/ year. (Internal applicants only.)

DEPARTMENT TECHNICIAN

(South Campus/Computer Resources.) Full-time 40 hour week position with work schedule to be arranged. An associate's degree or 60 semester college credit hours required. Three years of computer specialized technical experience and/or training highly preferred. Windows 95 experience and the ability to perform hands-on repairs using various troubleshooting techniques and tools also necessary. Minimum compensation $1,872/month.

OFFICE TECHNICIAN I

(Central Campus/College Relations.) Full-time position with normal work schedule of 8 a.m.-5 p.m., Monday-Friday. An associate degree or 60 semester college credits, typing at 45 WPM and two years of word processing and computer skills required. Experience with WordPerfect (preferably 6.1), mail merges, creation of charts/graphs also necessary. Excellent writing, grammar, punctuation, spelling, proofreading and ability to compose letters highly preferred. Compensation $1,738/month.

OFFICE TECHNICIAN I

(Central Campus/Registrar.) Full-time position with normal work schedule of 8 a.m.-4 p.m., Monday-Friday. An associate degree or 60 semester college credits, typing at 45 WPM and two years of word processing and computer skills required. Experience with Windows 3.1 and WordPerfect 6.0 preferred. Compensation $1,521/month.

OFFICE ASSISTANT II

(Eissey Campus/Continuing Studies.) Full-time position with normal work schedule of 7:30 a.m.-4:30 p.m., Monday-Friday. Two years experience with excellent organizational and communication skills required. Computer skills using mainframe, spreadsheets and word processing necessary. Must be able to perform billing for corporate classes via computer. Compensation $1,499/month. (Internal applicants only.)

GROUNDSKEEPERS

(Two), (Central Campus/Physical Plant.) Temporary full-time positions with work schedule of 7:30 a.m.-4 p.m., Monday-Friday. Valid Florida driver's license with ability to perform some heavy lifting required. Previous groundskeeping experience preferred. $8.65/ hour.

Interested applicants should contact Manager, Employment Ardease G. Johnson.

...Joseph M. Schneider

Perspectives is produced monthly by the Palm Beach Community College Office of College Relations and Marketing. The purpose of *Perspectives* is to provide brief administrative information to College employees. PBCC administrative and managerial staff can submit items to College Relations and Marketing, mail station #25, by 3 p.m., Friday, August 8, prior to the regular monthly meeting of the PBCC District Board of Trustees.

An Equal Opportunity Institution.

Palm Beach Community College

ADMINISTRATIVE CALENDAR

- ***June 23***
  Summer A ends
- ***June 26***
  Final day to register, summer B
- ***June 30***
  Classes begin, summer B
- ***June 30-July 1***
  Schedule changes
- ***July 1***
  Final day to withdraw with 100 percent refund, summer B
- ***July 7***
  Deadline to withdraw or change from credit to audit, summer 12 week term
- ***July 9***
  Final day to complete application for graduation
- ***July 22***
  Deadline to withdraw or change from credit to audit, summer B
- ***July 28***
  Final day to withdraw from College, summer B and 12-week terms
- ***August 7***
  Last day of classes
- ***August 7***
  Summer commencement, Florida Atlantic University gymnasium, 3 p.m.